

Hands-On Computer classes for Fall 2009

Wednesday Classes:

Basic Computers with Windows XP 1&2: October. 14 & 21, 9:30-11:30 a.m. Cost: \$35/60 & over; \$40/under 60.

No previous computer knowledge is required. Learn the fundamentals of how to use a computer operating with Windows XP.

Topics include basic functions of the mouse and keyboard, search menus, using drop down menus, how to use windows and more.

Basic Computers with Windows XP 3&4: Oct. 28 & Nov. 4, 9:30-11:30 a.m. Cost: \$35/60 & over; \$40/under 60.

Apply and review the skills learned in parts 1 & 2. Learn from hands-on experience by practicing the fundamentals while taking your knowledge to the next level. You will learn how to easily save information, find it, and create shortcuts on your computer.

The Internet for Beginners 1&2: Nov. 11 & Nov. 18, 9:30-11:30 a.m. Cost: \$35/60 & over; \$40/under 60.

Learn from hands-on experience the fundamentals of using the internet. Learn the basics of search engines and browsers, how to connect to the internet and navigate around the World Wide Web. Also, learn how to find web sites more quickly, download programs, search more effectively, and avoid viruses.

Basics of Email 1 & 2: Nov. 25 & Dec. 2, 9:30-11:30 a.m. Cost: \$35/60 & over; \$40/under 60.

Learn from hands-on experience the basics of email. Find out what email is and how to set up your personal account. You will learn how to read, write, send, and reply to messages. Find out how to create an address book, check your spelling, add stationery & more.

What the heck are the kids talking about? December 9, 9:30-11:30 a.m. Cost: \$20/60 & over; \$25/under 60.

This single class discussion covers the differences between technical gadgets that you may have heard of. Learn the difference between an MP3, MP4, and I-Pod. What's a Bluetooth or Blackberry? What are the different games: Wii, PS3, PS2, and Xbox?

How to save money on the Internet: Dec. 16, 9:30-11:30 a.m. Cost: \$20/60 & over; \$25/under 60.

Learn how you can save hundreds of dollars every year by using the Internet to find coupons and special deals. We'll explore how you can save money on everything from that can of corn to home remodeling services or that special vacation you're dreaming of.

Computer classes are open to those 40 & over; you may reside outside Lake County. Classes are taught at the Council on Aging on-site computer lab facility. Limit: 10 students per class. To register or for specific information on the classes, contact Tech Wise at (440) 942-7853.

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Friday Classes:

Basic Computers with Vista 1&2: Oct. 9 & Oct. 16, 2-4 p.m. Cost: \$40/60 & over; \$45/under 60.

No previous computer knowledge is required. Class will provide hands-on experience for persons who have purchased a newer computer operating Microsoft Vista, including how to use the mouse, keyboard, menus, windows and scroll bars.

Basic Computers with Vista 3&4: Oct. 23 & Oct. 30, 2-4 p.m. Cost: \$40/60 & over; \$45/under 60.

Basic computers with Microsoft Vista parts 3&4 applies and reviews the skills learned in parts 1&2. Hands-on experience practicing the fundamentals while advancing your knowledge about Microsoft Vista. Learn how to organize and save information, find it and create shortcuts on your computer.

Housekeeping on Microsoft Vista: Nov. 6 & Nov. 13, 2-4 p.m. Cost: \$40/60 & over; \$45/under 60.

Learn what you need to know to keep your computer running at its peak. We'll cover things like how to clean up your desktop, file system maintenance, disk defragmentation and more. We'll customize Vista and look at how to make Vista the way you want it.

Digital Photos for beginners: November 20 & November 27, 2-4 p.m. Cost: \$35/60 & over; \$40/under 60.

This class will begin with what you need to know before you go out and purchase a digital camera. Then learn how to manage, edit, and share photographs using your computer. Learn how to download pictures from a digital camera and touch-up photos for better images. Also, learn how to use photos in e-mail, photo albums, flyers, and more.

Introduction to E-Bay: December 4 & December 11, 2-4 p.m. Cost: \$35/60 & over; \$40/under 60.

In this beginner's class, you'll learn how to buy and sell just about anything in a safe eBay auction environment. Discover how to shop for bargains, place bids, set up Pay Pal, and even sell your own items. Tech Wise instructors have years of practical EBay experience, and we will walk you through the maze of information to give you a high level comfort for using EBay outside of class.

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